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# Global-Mark P/L

## Management Document G-76

Title: **Product conformance - Approved product program**

Type: **Program Information Brochure**

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## Document Information and Revision History

Document Number	G-76
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Current Revision Author(s)	Herve Michoux

## Revision History

Revision	Date	Author(s)	Notes
1	15/10/05	Herve Michoux	Original Release
2	9/9/06	Herve Michoux	Minor changes to certification mark, and summary table
3	11/6/2008	Herve Michoux	Updated logo and other minor details
4	12/5/2017	Meilyn Michoux	Updated formatting
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## 1 Why do we have this document?

This document describes the certification program offered by Global-Mark Pty Ltd to clients seeking Quality management systems certification. This document is subject to change without notice. The latest version is on our web site: [www.Global-Mark.com.au](http://www.Global-Mark.com.au).

## 2 Overview

This program differs from the Certified Program as follows:

- There is no published standard or document that meets the definition of a standard
- There is no approved laboratory accredited for testing the product, or
- There is no a combination of the above conditions.

A company or industry group can approach Global-Mark to develop a certification specification for a particular product.

This approval process involves:

**Initial assessment** (the following is not necessary chronologically):

- Development, publication and approval of the certification specification
- Client presents a product technical file for the product
- Laboratory report to be presented and reviewed by Global-Mark
- Review of the manufacturer's production control system, which needs to comply, as a minimum to Global-Mark's production control requirements (G-11) and presented in a [product support plan](#)
- Subject to the above review, Global-Mark will issue a Certificate of Approval (valid for 5 years)
- The certificate of approval is valid for the product or a range of product of similar characteristic, material and production processes, as tested.
- Under this program, the Global-Mark certification mark can be affixed to the product, its packaging or supporting literature
- If any of the product critical components is changed, a new test report is required, and Global-Mark needs to be notified and approval granted (using the [design lock change form](#)).
- Business review at the manufacturer of the production system to ensure that production process is stable and capable
- Selection of a sample (by Global-Mark or authorised representative)
- Sample to be tested by an approved laboratory

**On-going assessment**

- On-going review (minimum yearly) of production system
- Review and approval of changes during the life cycle of the product (using the [design lock change form](#))
- On-going sampling and testing of the product (as the product changes, as defined in the CS, standard or when [approved test reports](#) expire)

Program summary card	
Issue	Program rules/comments
Standard	Certification specification (developed by Global-Mark and the Client)
Any other relevant document	Global-Mark's production control requirements (G-11)
Target audience	Any company
Global-Mark output document	Certificate of approval
Other Global-Mark output document	Certification schedule (further defines the factory location, and approved product), and certification specification
Certificate validity period	5 years
Certification mark that can be used by the client	Global-Mark® Approved Product
Can this mark be used on product?	Yes
Periodicity of post certification reviews?	12 monthly
Periodicity of re-certification review	5 years
<b>Steps to and post certification</b>	
Application	✓
Document review	✓
Pre-certification review	Optional
Certification review	✓
Technical file review	✓
Follow-up review	✓
Post certification review	✓
Re-certification review	✓



### 3 In simple terms

This program is based (but does not follow the requirements of) on a Type 5 approval (as defined by ISO).

Product conformance issues are becoming increasingly mandated by regulators or expected by consumers. Due diligence is also expected for in most product related litigation. Point of sale legislations in some states or countries require that products be tested, and certified before they can be offered to the market, or connected to a network or infrastructure.

Type 5 certification is one of the most flexible type of product conformance, delivered by an independent organisation, and based on a (or a number of) test report issues by a laboratory. The on-going factory surveillance activities allow an on-going monitoring of design change or competence changes, and provide the manufacturer or supplier the ability to continue to evolve the design of the product.

### 4 Specific program conditions

- The applicant to Global-Mark must be the owner of the design of the product (intellectual property, patents, trade marks etc), or be authorised (documented evidence needed) by the owner of the product to seek this certification,
- Independent testing need to be no older than 5 years (and our certificate of approval will expire on the 5 years' anniversary of the oldest test report for the product),
- Global-Mark may require selecting the sample, and maintaining a duplicate of the sample.

Other conditions are presented in G-11

#### **Independent testing of products**

Global-Mark reserves its right to select additional samples and completed independent tests. The results of the test will be presented to the manufacturer. Costs associated with the additional sampling and testing must be paid by the Global-Mark client.

#### **Changes to Type 1 vs Type 5 certification as stipulated in relevant certification standard.**

Global-Mark will not accept that a product which standard requires or recommends Type 5 approval (or similar) be certified under Type 1 (type testing). This applies in cases where the standard recommends rather than prescribes the type of certification.

### 5 What documents/records are needed to understand this program

In order to understand our program, you should also access and be aware of the following documents:

- G-00: Welcome Pack
- G-11: Product conformance program - Production control requirements
- MSP-00: Introduction to our management systems
- MSP-01: Nomenclature and definitions
- MSP-24 Appeals

End of document